

## BREACH OF THE CODE OF PRACTICE FOR OFFICIAL STATISTICS

This document reports a breach of the Code of Practice for Official Statistics, or the relevant Pre-release Access to Official Statistics Orders, to which the Code applies as if it included these orders.

### 1. Background information

Name of Statistical Output (including weblink to the relevant output or 'landing page')

Service settings & places regulated by Care and Social Services Inspectorate Wales (CSSIW), July - September 2014

<http://cssiw.org.uk/our-reports/quarterly-stats/2014-2015/?lang=en>

Name of Producer Organisation

Care and Social Services Inspectorate Wales (CSSIW), Welsh Government

Name and contact details of the statistical Head of Profession (Lead Official in an Arm's Length Body) submitting this report, and date of report

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### 2. Circumstances of breach

Relevant Principle/Protocol and Practice

#### **Protocol 2, Release practice 4.**

Issue statistical releases at the standard time of 09:30 on a weekday, to maintain consistency and to permit time for users to understand and respond to the information during normal work hours.

Date of occurrence

26 November 2014

Nature of breach (including links with previous breaches, if any)

On 26 November 2014, the 'Service settings & places regulated by CSSIW, July - September 2014' first release was published 25 minutes late at 09:55. This was due to the Welsh language version of the release not being ready in time.

Reasons for breach

The late publication followed a review of the output that resulted in a delay in sending it for translation into Welsh by an approved external contractor. When preparing the output to be loaded to the web page it was discovered that the tables had not been fully translated. Under the Welsh Language Scheme, if reports are being published bilingually, both languages must be published at the same time.

### **3. Reactions and impact (both within the producer body and outside)**

On discovering the translation error CSSIW staff prioritised completion of the translation and provided the web team with the correct version of the output. Unfortunately this was after the 09:30 publication deadline.

The number of people who visited the CSSIW webpage during the 25 minute period when the release was unpublished is not known, however we were not contacted by any users during this period. The total number of visits to the web page for the day was 7 (including visits from CSSIW staff checking it).

### **4. Corrective actions taken to prevent reoccurrence of such a breach (include short-term actions, and long-term changes made to procedures)**

We will be evaluating the CSSIW publication process for this quarterly release, including reviewing the translation process (ensuring advanced warning for the translation contractors and allowing more time for translation, should we continue to provide the release in Welsh).

We will ensure all involved in the CSSIW publication process are aware of the requirements of the Code of Practice for Official Statistics and know to seek advice from the Chief Statistician or Head of Statistical Policy and Standards if these issues arise in the future.

### **5. Links to published statements about this breach**

A link to the breach report (once published) will be put on the website.