

Draft Terms of Reference

1. The regulatory function of the UK Statistics Authority – the Monitoring and Assessment (M&A) Team – is leading the organisation of a BSBD Health and Care Summit. The stated aims of the event, as set out in *Health and Care Statistics in England – The Statistics Authority's direction of travel*¹ are:

' A Better Statistics, Better Decisions summit would draw out the concerns of researchers and users, and would seek out and present ideas, opportunities, and examples of innovation and good practice. The content will be presented by producer bodies, researchers and users, with two immediate goals: to move toward a more focused, balanced and insightful portfolio of National and official statistics; and to establish the architecture of future producer-user engagement about statistical needs. A longer term outcome would be to inform decisions about how the health and care statistics system should be resourced and governed. The summit will need to address participants' expectations carefully, in presenting a realistic sense of the timescales involved in making substantial progress towards the goal of trustworthy, high quality and valuable health and care statistics.'
2. The Steering Group has agreed that to provide a clear focus for the event, with a sensible level of ambition, the aims should be clarified as follows:
 - draw out the concerns of researchers and users, and seek out and present ideas, opportunities, and examples of innovation and good practice
 - take steps towards a more focused, balanced and insightful portfolio of National and official statistics
 - draw on existing user engagement and seeking the views of users, set expectation for future engagement
3. The event should contribute positively to the following strategic drivers of the regulatory function of the Authority:
 - Advocate and enhance the value of the National Statistics brand
 - Focus on the public value of official statistics
 - Emphasise the need to move from 'collect and count' to shining a light on answering key questions
 - Promote the crucial role, voice and influence of statistical professionals at all stages of the policy and communications cycle

And more specifically:

 - Be well attended by key stakeholders
 - Promote awareness of the issues and direction of travel
 - Continue to build a coalition and shared momentum for action
 - Be positively received and reported
4. A Steering Group has been established (Annex 1) to help shape the event – bringing together expert knowledge of health and care statistics from the Government Statistical Service, the user community and the regulator. The Steering Group, chaired by Richard Laux (project sponsor) will, in line with the above objectives:
 - Advise on the structure and content of the BSBD Health and Care Summit and how the impact of event might be optimised and then evaluated.

¹ <https://www.statisticsauthority.gov.uk/publication/health-and-care-statistics-in-england-the-statistics-authoritys-direction-of-travel/>

- Advise on the communications aspects of the BSBD Health and Care Summit, particularly in relation to engaging users and statisticians
 - Challenge M&A's approach to managing the risks associated with BSBD Health and Care Summit
 - Comment on key proposals – for example, event agenda; list of speakers; list of invitees.
5. The Steering Group will meet three times, during 2016. The first meeting will be 21 April. The second meeting is scheduled for 18 May 2016, approximately seven weeks prior to the BSBD Health and Care Summit (assuming 8 July). A third meeting is proposed to take place around three weeks after the BSBD Health and Care Summit to reflect on the outcomes. It is expected that the Steering Group will then disband.

May 2016

Annex 1: Members of the Steering Group

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Name	Position
Richard Laux (Chair)	Deputy Director, M&A, and project sponsor
Chris Roebuck	Head of Profession, HSCIC
Jennet Woolford	Deputy Director, Life Events & Population Sources, ONS
Deana Leadbeter	Chair, Health Statistics User Group
Ed Humpherson	Director General for Regulation, UKSA, and key customer
Reporting to the Steering Group:	
Jamie Hart	Central Policy Secretariat
Iain Russell	Statistical Assessor, Technical Lead
Donna Livesey	Statistical Assessor, Project Manager
Teresa Long	PS to Director General for Regulation (Secretary)