

REPORTING A BREACH OF THE CODE OF PRACTICE FOR OFFICIAL STATISTICS

1. Core Information

Title and link to statistical output	Strategic export controls: licensing statistics, 1 October to 31 December 2016 https://www.gov.uk/government/statistics/strategic-export-controls-licensing-statistics-1-october-to-31-december-2016 Strategic export controls: licensing statistics, 2016 https://www.gov.uk/government/statistics/strategic-export-controls-licensing-statistics-2016
Name of statistical producer	Department for International Trade
Name and contact details of person dealing with report	Chief Statistician DIT Tel: 020 7215 2525
Link to published statement about the breach (if relevant)	Not relevant, corrected by 10am and users notified
Date of report	19/04/2017

2. Circumstances of breach

Relevant principle/protocol and practice	Protocol 2 Practice 4 - statistics not released at the scheduled time of 09:30am (delayed publication)
Date of occurrence of breach	19/04/2017
At 9:30 on 19/04/2017, the quarterly update publication of Strategic export controls: licensing statistics, 1 October to 31 December 2016, the annual report that includes this latest quarter, as well as the revisions to previous releases were all due to be published. As a result of an oversight within the digital communications team, only the revisions to previous releases were published at 9:30am as the other two sets of documents had not been approved in the content management system for publication. This was corrected by 10am with full publication of all documents.	

3. Impact of the breach

Minimal, the statistics are not market sensitive, no external users reported the delay. Internal users were notified. All documents were published by 10am.

4. Corrective actions (taken or planned) to prevent re-occurrence

The lead statistician noticed, notified users, contacted the digital communications team and the documents were uploaded by 10am. Clear instructions were sent to the digital communications team and the lead statistician has since run through these and re-briefed the digital communications team on which documents need to be approved for release on publication day. As a check of the process, for the next publication, the lead statistician will step through the process with the communications team including briefing orally at the start of the process and viewing the draft pages on screen at the end. Additionally the digital communications team will now use a further check in the process to ensure all links have been approved.
