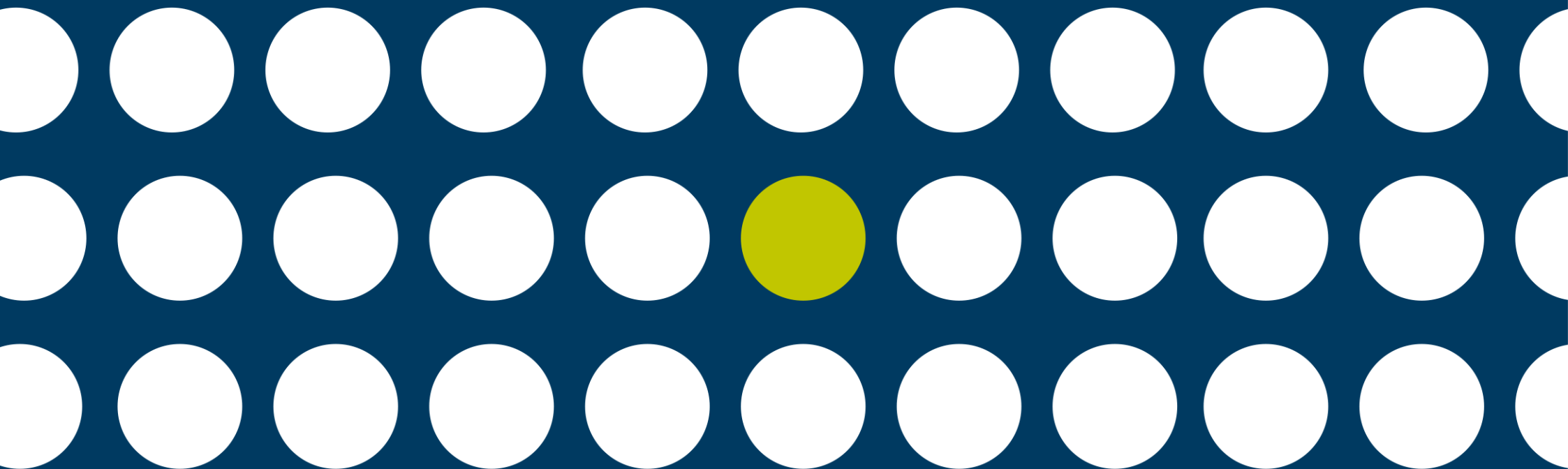


Candidate Pack

Independent Member
*Audit and Risk Assurance
Committee*



**UK Statistics
Authority**



Thank you for your interest
in this position.

It is an **exciting** opportunity to
work with a **radical, ambitious,
inclusive and sustainable**
organisation.

Inclusion & Diversity



The Prince's
Responsible
Business Network

Race at Work Charter signatory



UKSA is dedicated to creating an inclusive environment to attract and retain top talent from diverse backgrounds and we aim to foster a workplace where differences are celebrated and colleagues can be their authentic selves, aligning with our mission to produce statistics for the public good. We are proud of our progress recognised through many awards.

We provide modifications to the recruitment process for applicants with disabilities or long-term health conditions. We also offer accessible versions of recruitment documents upon request. Please contact the recruitment team to discuss either of these or to assist candidates with any part of the application process at scs.recruitment@ons.gov.uk or call us on 01633 455556.



Our Mission

“High quality data and analysis to **inform the UK, **improve lives** and build the **future**.”**

Official statistics are for the benefit of society and the economy generally. They allow the formulation of better public policy and the effective measurement of those policies; they inform the direction of economic and commercial activities; they provide valuable information for analysts, researchers, public and voluntary bodies; and they enable the public to hold to account all organisations that spend public money, thus informing democratic debate.

[UKSA Website](#)

About the Role

Independent Member
Audit and Risk Assurance Committee (ARAC)

Remuneration: £3,000 per annum

Closing date: 30th May 2025

We are looking to appoint an independent member to the Audit and Risk Assurance Committee of the UK Statistics Authority.

The UK Statistics Authority is an independent body at arm's length from government. The Authority has a statutory objective of promoting and safeguarding the production and publication of official statistics that 'serve the public good'. The public good includes:

- informing the public about social and environmental matters;
- assisting in the development and evaluation of public policy; and
- regulating quality and publicly challenging the misuse of statistics

The collective mission of the official statistics system is: High quality data and analysis to inform the UK, improve lives and build the future. If successful in your application you would play an important role in our organisation which is engaged in significant transformation in responding to the challenges and opportunities of the changing data landscape. The statistics that the Office for National Statistics produces are vital for underpinning public policy, allocating billions of pounds of public resources and informing public debate.

Our remit covers the three principal elements of the UK official statistics system:

- the Government Statistical Service (GSS), which is the cross-government community of all those involved in the production of official statistics in the UK
- the Office for National Statistics (ONS) which is the executive office of the UK Statistics Authority and the largest producer of official statistics in the UK
- the Office for Statistics Regulation (OSR) which is the regulatory arm of the UK Statistics Authority. It assesses official statistics for compliance with the Code of Practice for Official Statistics, reports on system-wide issues and on how statistics are used, celebrating when the standards are upheld and challenging publicly when they are not.

Responsibilities

Reporting and governance

The purpose of the Audit and Risk Assurance Committee is to support the Authority Board and the Authority's Accounting Officer in their responsibilities for risk management, control and governance. It does this by reviewing the comprehensiveness, reliability and integrity of assurances in meeting the Authority and Accounting Officers' assurance needs. The Committee acts in a scrutiny and advisory capacity and it has no executive authority. More specifically the Committee:

- considers and approves the strategies and plans for internal and external audit;
- ensures that there are levels of assurance in place which are aligned to the delivery of the Authority's strategic aims and priorities;
- satisfies itself that major risks are identified and that mitigation strategies are in place;

- ensures that the internal audit needs of the Authority are being met and that provision meets the requirements of Public Sector Internal Audit Standards (PSIAS); and
- monitors the integrity of the financial statements and financial reporting, reviewing the integrity of the internal financial control and risk management systems.

Person Specification

We are seeking a candidate with an enthusiasm for good governance and an interest in statistics, combined with proven expertise and senior level experience in the following fields.

- Recognised Chartered accountancy qualifications.
- Experience of operating at Board and / or Audit Committee level in the public or

private sector (or both), preferably with knowledge of the operation of arm's length bodies.

- Be familiar with current approaches to risk management, internal control and corporate governance.
- Experience of dealing with internal and external audit.
- Ability to think logically and objectively in analysing complex information in order to identify key issues/implications, make balanced judgments and effective decisions.
- Able to work well as part of a diverse team and to take collective responsibility for decisions.
- Large scale project and appraisal.

Further information

The Committee normally meets 5 times each year either in person or online, with meetings usually in March, May, June, September and November. Committee meetings usually last for three hours and members can expect to spend at least the equivalent time in preparation for each meeting; follow up actions are often required. Committee members may be asked to draw upon their expertise and provide advice and guidance on specific finance, risk or control matters outside of meetings

The successful candidate will be appointed by early September 2025, with their first meeting scheduled on 11 September 2025. The other meeting date for 2025 is:

- 13 November 2025

Independent members will be paid remuneration of £3,000 a year. This position is non-pensionable. All reasonable travel and subsistence costs will be reimbursed.

The appointment will be for an initial period of three years. The possibility of renewal for a further similar period will be available subject to a performance review.

Conflict of interest and consideration of reputational issues

Members are expected to adhere and uphold the [Seven Principles of Public Life](#) and the Code of Conduct for Board Members of Public Bodies. Before you apply you should consider carefully:

- any outside interests that you may have, such as shares you may hold in a company providing services to government or which could be affected by access to market sensitive statistics;
- any possible reputational issues arising from your past actions or public statements that you have made;
- and/or - any political roles you hold or

political campaigns you have supported; which may call into question your ability to do the role you are applying for.

Many conflicts of interest can be satisfactorily resolved and declaring a potential conflict does not prevent you from being considered. If you are shortlisted, we will discuss any interests that would be likely to conflict with their responsibilities, including any proposals you may have to mitigate them. Please declare any potential conflict of interest as early as possible in the selection process and disclose information or personal connections that might, if successful, be open to misperception

Recruitment Timetable



Vacancy Live

29th April 2025

Closing date

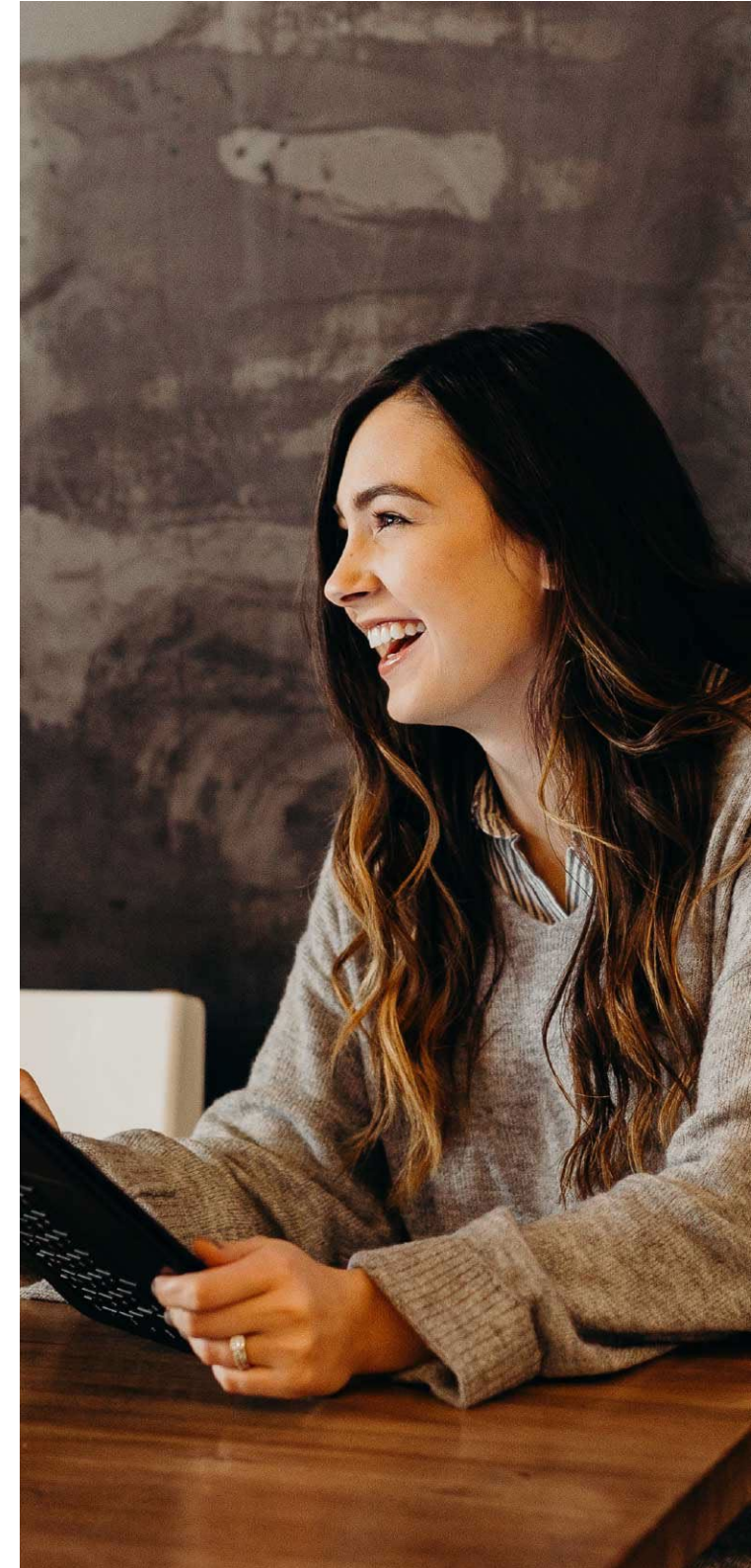
23:55pm on 30th May 2025

Informal Conversations

WC 16th or 23rd June

Members appointed

September 2025



Selection Approach

Applications should include:

1. A **covering letter** setting out why you are interested in the role and clearly setting out how you meet the criteria on page 8, using examples to demonstrate how you meet the requirements.
Your covering letter should be no longer than two pages of A4.
2. A **curriculum vitae** which includes:
 - Details of education and professional qualifications
 - Full employment history
 - Relevant achievements in recent posts

Please send your completed application to SCS.recruitment@ons.gov.uk with your CV and statement as attachments.

Applications will be sifted following the closing date and shortlisted candidates will be invited for an informal discussion aligned to their experience and the criteria set out in the person specification. Conversations will be with the Chair of the UKSA Board and other panel members.

Security Clearance.

The successful candidate will be required to undertake Baseline Personnel Security Standard (BPSS) checks in line with the Civil Service guidelines. Further information on National Security Vetting can be found on the Gov.uk website.

If you are unsure that you meet the eligibility required, please contact scs.recruitment@ons.gov.uk before applying.

Contact

**Thank you for your
interest in this
position.**

Please send your completed application
to SCS.recruitment@ons.gov.uk

If you have any questions,
please get in touch:

Hiring Contact

E: sally-ann.jones@statistics.gov.uk

Recruitment

E: SCS.recruitment@ons.gov.uk

T: 01633 455556